

**Florida Department of Education
Curriculum Framework**

Program Title: Nails Specialty
Program Type: Career Preparatory
Career Cluster: Human Services

PSAV	
Program Number	I120414
CIP Number	0612041004
Grade Level	240 hours
Standard Length	30, 31
Teacher Certification	NAIL TEC 7 G COSMETOL @7 7 G PERS SERV @7 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	39-5092 Manicurists and Pedicurists
CTE Program Resources	http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.shtml
Basic Skills Level	N/A

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Human Services career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Human Services career cluster.

The content includes, but is not limited to: communication, leadership, human relations and employability skills; safe and efficient work practices; Florida cosmetology law and rules; acquisition of knowledge of the nails specialist and the related chemistry; bacteriology, anatomy and physiology; and development of skills in performing the techniques required in the practice of nails specialist occupations.

Additional Information relevant to this Career and Technical Education (CTE) program is provided at the end of this document.

Program Structure

This program is a planned sequence of instruction consisting of a core and one occupational completion point. Students must complete the core, or demonstrate the mastery of skills standards contained in the core, before advancing in the program.

This program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in

accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the post-secondary program structure:

OCP	Course Number	Course Title	Length	SOC Code
A	CSP0015	Manicurists and Pedicurists	240 hours	39-5092

Regulated Programs

A student completing the Nails Specialty program is prepared for employment as a licensed Manicurist and Pedicurist (SOC 39-5092). Instruction is designed to qualify students for employment upon successfully obtaining a Nails Specialty Certification.

Common Career Technical Core – Career Ready Practices

Career Ready Practices describe the career-ready skills that educators should seek to develop in their students. These practices are not exclusive to a Career Pathway, program of study, discipline or level of education. Career Ready Practices should be taught and reinforced in all career exploration and preparation programs with increasingly higher levels of complexity and expectation as a student advances through a program of study.

1. Act as a responsible and contributing citizen and employee.
2. Apply appropriate academic and technical skills.
3. Attend to personal health and financial well-being.
4. Communicate clearly, effectively and with reason.
5. Consider the environmental, social and economic impacts of decisions.
6. Demonstrate creativity and innovation.
7. Employ valid and reliable research strategies.
8. Utilize critical thinking to make sense of problems and persevere in solving them.
9. Model integrity, ethical leadership and effective management.
10. Plan education and career path aligned to personal goals.
11. Use technology to enhance productivity.
12. Work productively in teams while using cultural/global competence.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Identify career opportunities.
- 02.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 03.0 Employ safe, sanitary and efficient work practices.
- 04.0 Demonstrate language arts knowledge and skills.
- 05.0 Demonstrate mathematics knowledge and skills.
- 06.0 Demonstrate science knowledge and skills.
- 07.0 Explain the importance of employability skill and entrepreneurship skills.
- 08.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives.
- 09.0 Demonstrate personal money-management concepts, procedures, and strategies.
- 10.0 Describe the importance of professional ethics and legal responsibilities.
- 11.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment.
- 12.0 Use information technology tools.
- 13.0 Solve problems using critical thinking skills, creativity and innovation.
- 14.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 15.0 Demonstrate the practice of performing manicures, pedicures, and apply artificial nails/nail wraps identifying the proper procedure and application of chemicals.
- 16.0

**Florida Department of Education
Student Performance Standards**

Program Title: Nails Specialty
PSAV Number: I120414

Course Number: CSP0015
Occupational Completion Point: A
Manicurists and Pedicurists – 240 Hours – SOC Code 39-5092

01.0	Identify career opportunities – the student will be able to:
01.01	Identify career opportunities in the grooming and salon services field.
02.0	Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance – the students will be able to:
02.01	Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments.
02.02	Explain emergency procedures to follow in response to workplace accidents.
02.03	Create a disaster and/or emergency response plan.
03.0	Employ safe, sanitary and efficient work practices – the student will be able to:
03.01	Using universal precautions, identify decontamination procedures to insure the safety of the client and student in the classroom and laboratory.
03.02	Set-up and operate equipment and utilize materials by mixing chemicals (EPA approved and hospital strength levels) in appropriate proportions according to manufacturer's instructions.
03.03	Clean and maintain implements by using appropriately mixed chemicals and following the procedures for decontamination of tools per Chapter 61G5.002 (2), F.A.C.
03.04	Apply teamwork procedures and social skills in following the rules for professional ethics and demonstrate a cultural awareness of hygiene and socialized differences by using active listening skills.
03.05	Describe, observe, identify and analyze the functions, structures, and diseases and disorders of hair, skin and nails. Demonstrate and communicate to the client the proper care of hair, skin, and nails through cleanliness, nutrition, and healthful living.
04.0	Demonstrate language arts knowledge and skills – the students will be able to:
04.01	Locate, comprehend and evaluate key elements of oral and written information.
04.02	Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary.
04.03	Present information formally and informally for specific purposes and audiences.
05.0	Demonstrate mathematics knowledge and skills – the students will be able to:
05.01	Identify math skills as it applies to grooming and salon services.
05.02	Demonstrate knowledge of arithmetic operations.
05.03	Analyze and apply data and measurements to solve problems and interpret documents.
05.04	Construct charts/tables/graphs using functions and data.
06.0	Demonstrate science knowledge and skills–The students will be able to:
06.01	Discuss the role of creativity in constructing scientific questions, methods and explanations.

06.02	Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings.
06.03	Identify science as it applies to decontamination and infection control.
06.04	Identify chemistry as it applies to products used in the salon.
06.05	Identify science as it applies to anatomy and physiology.
06.06	Identify science as it applies to electricity and light therapy to perform appropriate treatment.
07.0	Explain the importance of employability skill and entrepreneurship skills – the students will be able to:
07.01	Identify and demonstrate positive work behaviors needed to be employable.
07.02	Develop personal career plan that includes goals, objectives, and strategies.
07.03	Examine licensing, certification, and industry credentialing requirements.
07.04	Maintain a career portfolio to document knowledge, skills, and experience.
07.05	Evaluate and compare employment opportunities that match career goals.
07.06	Identify and exhibit traits for retaining employment.
07.07	Identify opportunities and research requirements for career advancement.
07.08	Research the benefits of ongoing professional development.
07.09	Examine and describe entrepreneurship opportunities as a career planning option.
07.10	Project a professional image.
07.11	Work individually and cooperatively as a member of a homogenous or culturally diverse team.
07.12	Utilize communication skills applicable to the industry.
07.13	Balance personal and professional life.
07.14	Use and conserve resources and energy.
07.15	Define entrepreneurship-management skills.
07.16	Describe the importance of entrepreneurship to the American economy.
07.17	List the advantages and disadvantages of business ownership.
07.18	Identify the risks involved in ownership of a business.
07.19	Identify the necessary personal characteristics of a successful entrepreneur.
07.20	Identify the business skills needed to operate a small business efficiently and effectively.
08.0	Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives – the students will be able to:
08.01	Employ leadership skills to accomplish organizational goals and objectives.
08.02	Establish and maintain effective working relationships with others in order to accomplish objectives and tasks.
08.03	Conduct and participate in meetings to accomplish work tasks.
08.04	Employ mentoring skills to inspire and teach others.
09.0	Demonstrate personal money-management concepts, procedures, and strategies – the students will be able to:
09.01	Identify and describe the services and legal responsibilities of financial institutions.
09.02	Describe the effect of money management on personal and career goals.
09.03	Develop a personal budget and financial goals.
09.04	Complete financial instruments for making deposits and withdrawals.
09.05	Maintain financial records.
09.06	Read and reconcile financial statements.
09.07	Research, compare and contrast investment opportunities.

10.0	Describe the importance of professional ethics and legal responsibilities – the students will be able to:
10.01	Demonstrate working knowledge of Florida Law, Chapter 477.
10.02	Demonstrate an understanding of the modes of transmission infection control, clinical management and prevention of HIV and AIDS.
10.03	Demonstrate knowledge of the “Florida Right- to-know” Law, Chapter 442.
10.04	Evaluate and justify decisions based on ethical reasoning.
10.05	Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies.
10.06	Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace.
10.07	Interpret and explain written organizational policies and procedures.
11.0	Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment – the students will be able to:
11.01	Describe the nature and types of business organizations.
11.02	Explain the effect of key organizational systems on performance and quality.
11.03	List and describe quality control systems and/or practices common to the workplace.
11.04	Explain the impact of the global economy on business organizations.
12.0	Use information technology tools – the students will be able to:
12.01	Use personal information management (PIM) applications to increase workplace efficiency.
12.02	Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications.
12.03	Employ computer operations applications to access, create, manage, integrate, and store information.
12.04	Employ collaborative/groupware applications to facilitate group work.
13.0	Solve problems using critical thinking skills, creativity and innovation – the students will be able to:
13.01	Employ critical thinking skills independently and in teams to solve problems and make decisions.
13.02	Employ critical thinking and interpersonal skills to resolve conflicts.
13.03	Identify and document workplace performance goals and monitor progress toward those goals.
13.04	Conduct technical research to gather information necessary for decision-making.
14.0	Use oral and written communication skills in creating, expressing and interpreting information and ideas – the students will be able to:
14.01	Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace.
14.02	Locate, organize and reference written information from various sources.
14.03	Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences.
14.04	Interpret verbal and nonverbal cues/behaviors that enhance communication.
14.05	Apply active listening skills to obtain and clarify information.
14.06	Develop and interpret tables and charts to support written and oral communications.
14.07	Exhibit public relations skills that aid in achieving customer satisfaction.
15.0	Demonstrate the practice of performing manicures, pedicures, and apply artificial nails/nail wraps identifying the proper procedure and application of chemicals – the student will be able to:

15.01	Clean and maintain implements by using appropriately mixed chemicals (EPA approved and hospital strength levels) and following the procedures for decontamination of tools per Chapter 61G5.002 (2), F.A.C. Assemble, set up, and operate equipment according to manufacturer's instructions.
15.02	Demonstrating knowledge of chemical products and ability to follow the manufacturer's directions, correctly remove the nail polish from the natural nail. Demonstrating knowledge of anatomy and safety procedures, correctly clean under the free edge of the natural nail.
15.03	Demonstrating the proper technique and safety precautions and utilizing knowledge of anatomy of the nail structure, diseases and disorders of the skin and nail, chemistry of compounds and their reaction to the skin, angles and curves; correctly shape the natural nail, soften and care for the cuticles and trim hangnails.
15.04	Perform proper techniques for smoothing and buffing the nails by demonstrating knowledge of anatomy of nails, chemistry of products and safety precautions.
15.05	Perform proper techniques for foot care, including sanitizing and soaking, by demonstrating knowledge of the chemistry of products on the skin and implements, and following the manufacturer's directions.
15.06	Perform proper Procedures for disinfection of pedicure equipment and maintaining a log book as required in 61G5-20.002 (4) (G).
15.07	Demonstrate knowledge of anatomy of the skin and nails, and chemistry of products by performing the proper massage techniques to the hands and feet.

Additional Information

Laboratory Activities

Laboratory investigations that include scientific inquiry, research, measurement, problem solving, emerging technologies, tools and equipment, as well as, experimental, quality, and safety procedures are an integral part of this career and technical program/course. Laboratory investigations benefit all students by developing an understanding of the complexity and ambiguity of empirical work, as well as the skills required to manage, operate, calibrate and troubleshoot equipment/tools used to make observations. Students understand measurement error; and have the skills to aggregate, interpret, and present the resulting data. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Please refer to 61G5-22.015 F.A.C. for specific hours of instruction in the indicated theory items as well as the required number of services students must complete within the program.

Planned and supervised instructional activities must be provided through one or more of the following: (1) directed laboratory experience, (2) student projects, (3) placement for experience.

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the OJT framework apply.

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics N/A, Language N/A, and Reading N/A. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination.

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.) Exemptions from state, national or industry licensure are limited to the certifications listed on the Basic Skills and Licensure Exemption List which may be accessed from the CTE Program Resources page.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their counselor and/or instructors. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Note: postsecondary curriculum and regulated secondary programs cannot be modified.

Additional Resources

For additional information regarding articulation agreements, Bright Futures Scholarships, Fine Arts/Practical Arts Credit and Equivalent Mathematics and Equally Rigorous Science Courses please refer to:

<http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml>