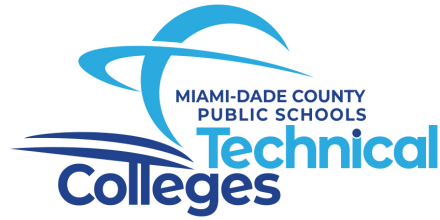




SOUTH DADE  
TECHNICAL  
COLLEGE



# 2021-2022 CATALOG



**Dr. Susana Mauri**  
**Principal**



National Automotive Technicians  
Education Foundation



South Dade Technical College is accredited by the Commission of the Council on Occupational Education (COE).

August 2021



## **THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

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#### **ADMINISTRATIVE STAFF**

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Benigna Cejas, Vice Principal  
Mr. Modesto Gutierrez, Assistant Principal  
Mr. Phaion Hicks, Assistant Principal



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FOR MORE INFORMATION CALL  
**305.247.7839**

# SOUTH DADE TECHNICAL COLLEGE

## VISION STATEMENT

We are committed to providing quality educational programs and services for adult learners.

## MISSION STATEMENT

Our mission is to guide and prepare learners in attaining their highest academic goals and competency levels to qualify them for initial employment and/or career advancement.

## CORE VALUES

- |   |            |   |                 |
|---|------------|---|-----------------|
| ✓ | Commitment | ✓ | Professionalism |
| ✓ | Excellence | ✓ | Integrity       |
| ✓ | Honesty    | ✓ | Respect         |

## PRINCIPAL'S MESSAGE

On behalf of the faculty and staff at South Dade Technical College, I welcome you to the 2020-2021 school year. The faculty and staff at our school have worked hard throughout the summer break in preparation for your best year yet.

South Dade Technical College goal is to ensure that every student graduates. Student will be prepared to succeed in post-secondary opportunities and in life. Our faculty and administrative, and support staff will work hard to accelerate student achievement and growth by personalizing instruction to meet student needs. We will apply numerous best practices in order to achieve our student's success.

Fundamentally, our faculty and administration believe that all students can reach high levels of achievement. We will engage each student in a student-centered environment by focusing on; individual strengths, providing comprehensive academic and social support, and immersing students in a culture of compassion and achievement. Our mission is to guide and prepare learners in attaining their highest academic goals and competency levels to qualify them for initial employment and/or career advancement.

I am confident that this will be an outstanding school year and look forward to working with the staff and community to continue to offer our students and this community the South Dade Technical College tradition of academic excellence!

Dr. Susana Mauri, Principal

## ACCREDITATIONS

South Dade Technical College is accredited by:

### Commission of the Council on Occupational Education (COE)

7840 Roswell Road, Building 300, Suite 325  
Atlanta, Georgia 30350

Telephone: 770-917-2081/FAX 770-396-3790

[www.council.org](http://www.council.org)



The Health Science Programs are approved by:

### Practical Nursing

### Florida Board of Nursing

Department of Health Board of Nursing

4052 Bald Cypress Way Bin C-02

Tallahassee, FL 32399-3252

Telephone: (850) 245-4125

Fax: (850) 617-6460



The Automotive Service Technology Programs are approved by:

### The National Automotive Technicians Education Foundation, Inc. (NATEF)

101 Blue Seal Drive, S.E. Suite 101

Leesburg, VA 20175

Telephone: (703) 669-6650

Fax: (703) 669-6125



To view documents describing the approval, accreditation, or licensure of this institution, provide a written request to the principal.

# GENERAL INFORMATION

## HISTORY

South Dade Technical College was established in 1969 as an adult night school credit recovery program operating out of South Dade Senior High School's facility located at 28401 SW 167th Avenue, Miami, Florida. In 1987, South Dade Adult was established as South Dade Adult Education Center and moved to a day and night stand alone adult education center located at 109 NE 8th Street Homestead, Florida. In an effort to conserve and consolidate operational expenditures, in 2002 the Miami-Dade County Public School District established the Skills Center Campus as a branch of the Main Campus and the Homestead Job Corp as an extension site for vocational offerings. On January 16, 2013, the School Board of Miami-Dade County approved the renaming of the school to South Dade Educational Center. On December 10, 2014, the School Board approved to rename South Dade Educational Center to South Dade Technical College.

## FACILITIES

South Dade Technical College is a full-service Career and Technical school that offers adults applied technology and academic programs on a full-time and/or a part-time basis at the:

- South Dade Technical College-Homestead Campus
- South Dade Technical College – South Dade Skills Center Campus
- Mexican American Council, Inc.
- En Familia, Inc.
- Homestead Senior High School
- South Dade Senior High School

## HOURS OF OPERATION

### Homestead Campus

Monday-Thursday 8:00 a.m. – 9:00 p.m.

Friday 8:00 a.m. – 4:00 p.m.

### Skills Center Campus

Monday-Friday 8:00 a.m. – 4:00 p.m.

## PROGRAM OVERVIEW

Career and Technical post-secondary certificate programs are offered in different career clusters: Architecture and Construction, Arts, Education and Training, Health Science. The Adult General Education (AGE) curriculum covers English for Speakers of Other Languages (ESOL), Adult Basic Education (ABE) and General Educational Development (GED) test preparation to obtain a high school diploma and basic skills remediation. Guidance counselors assist all students. Case managers work on introducing new students to career pathways, providing support, and following-up to ensure their progress.

## OPEN-ENTRY/OPEN-EXIT PROGRAMS

Many programs are open-entry/open-exit which means that students may enroll at any time during the trimester. Some programs, particularly in the health science area, require a specific entry date and may have an enrollment waiting list. Prospective students are encouraged to check with a counselor, and/or instructor to determine the specific admission requirements of their program of interest.

## DUAL ENROLLMENT

The Dual Enrollment Program at South Dade Technical College was instituted in 2014 to provide Career and Technical training for 11<sup>th</sup> and 12<sup>th</sup> grade students at:

### Homestead Senior High School

### South Dade Senior High School

Admission is by application only. Students are selected on an individual basis after a review of academic records and a personal interview. Requirements for admission include a minimum 2.0 GPA, excellent attendance and conduct records, motivation to pursue a career in a specific field and recommendations by teachers and counselors.

High school credits and Occupational Completion Points (OCPs) are awarded upon completion of any of the following courses:

- Air Conditioning Heating and Refrigeration
- Automotive Service Technology
- Early Childhood Education
- Electricity
- Medical Assisting
- Practical Nursing
- Pharmacy Technician
- Nursing Assistant

## South Dade Skills Center Campus

In addition, the dual enrollment also grants access to the following CTE courses:

- Automotive Service Technology 1 & 2
- Barbering
- Cosmetology
- Early Childhood Education
- Facials Specialty
- Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R) 1 & 2
- Medical Assisting
- Nails Specialty
- Pharmacy Technician
- Practical Nursing

## BOOKSTORE

The campus bookstores offer a variety of textbooks and workbooks for students currently enroll in a program. A Valid student identification (ID) badge is required to make purchases. An eligible student may use financial aid to purchase books and supplies from the bookstore. All bookstore purchases are final unless there are extenuating circumstances which must be approved by the school principal.

Homestead Campus 109 N.E. 8th Street, Homestead, FL 33030 305 248-5723 Extension 2121	
Monday – Friday:	8:00 a.m. – 1:00 p.m.
Monday– Thursday:	3:00 p.m. – 8:00 p.m.
South Dade Skills Center Campus 28300 S.W. 152nd. Ave., Leisure City, FL 33033 305 247-7839	
Monday – Friday:	8:00 a.m. – 3:00 p.m.
Store Hours are subject to change without notice	

Current textbook Information can be found on the school's website:

<https://www.southdadetech.edu/wp-content/uploads/2021/02/CTE-BOOK-PRICES-Revised-2-1-2021.pdf>

## LOST AND FOUND

Articles that are found are taken to the registration office. Students are required to provide some type of identification when making any claim.

## ADULT GENERAL EDUCATION (AGE) DIGITAL LEARNERS' LAB

South Dade Skills Center Campus – Room A 120

Homestead Campus – Room 205

## COPYRIGHT POLICY

SDTC adheres to Miami-Dade County School Board Policy "2531 - Copyrighted Works" in compliance with copyright laws and fair use guidelines. Students are reminded that a copyright is the legal protection of intellectual property that is provided for by the laws of the United States to the owners of copyright. Types of works that are covered by copyright law include, but are not limited to, literary, dramatic, musical, artistic, pictorial, graphic, film and multimedia works. Many people understand that printed works such as books and magazine articles are covered by copyright laws, but they are not aware that the protection extends to software, digital works, and unpublished works and it covers all forms of a work, including its digital transmission and subsequent use.

Any unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, is subject to civil and criminal liabilities. For more information regarding copyright expectations and penalties please visit the U. S. Copyright Office website at: [www.copyright.gov](http://www.copyright.gov)

## CONSUMER INFORMATION

South Dade Technical College's website address to access Consumer Information is: <https://southdadetech.edu>

A paper copy of the school's Consumer Information is available upon written request to the Financial Aid Officer.

## GAINFUL EMPLOYMENT DISCLOSURES

Gainful Employment Disclosures are required by the U.S. Department of Education and are provided to new and prospective students. These disclosures provide general information about each of the programs offered at South Dade Technical College pertaining to the following:

- Length of program
- Course completion time
- Average cost for in-state tuition & fees
- Number of students borrowing money
- Whether or not the program meets licensure requirements in the state of Florida

Program specific Gainful Employment Disclosures may be found on-line at:

<https://www.southdadetech.edu/gainful-employment-disclosure/>

## TECHNOLOGY SUPPORT

There are various computer laboratories that facilitate learning. They are stationed in English for Speakers of Other Languages (ESOL) classrooms, Adult General Education (AGE) classrooms, Health Science classrooms, and the Digital Learning Lab.

## CAMPUS SECURITY REPORT AND CAMPUS POLICY

The South Dade Technical College 2021 Annual Security Report complies with the Jeanne Clery Disclosure of Campus Policy and Campus Crime Statistics Act (Clery Act), Act 24 CFR 668.46, and the Violence Against Women Reauthorization Act of 2013 (VAWA).

Persons should report crimes to the appropriate site administrator, security personnel and/or school police to issuing a timely warning notice and inclusion in the Annual Crime Statistics Report for that campus.

Crime statistics for SDTC are maintained and provided by the Miami-Dade Schools Police Department (M-DSPD). M-DSPD works closely with the Miami-Dade Police Department and other municipal police departments to respond to school incidents and emergencies as part of City Compacts and Memorandum's of Understandings established with the numerous municipalities in Miami-Dade County FL. Criminal incidents are reported to M-DSPD which documents these incidents via the Police Offense Incident Reports. School administrators also document incidents using the district's Automated Incident Response System (AIRS), which archives and maintains a log of all major incidents for district schools.

The M-DSPD provides SDTC the crime statistics required to complete the Annual Security Report (ASR) mandated

by the Clery Act for the last three calendar years. The report is made available to the public, employees, faculty, and staff at <http://southdadetech.edu>. A hardcopy of the report can be obtained from the Office of Student Services Skills Center Campus. The school will notify all students, faculty, and staff of the availability of the Annual Security Report once it is finalized and submitted to the United States Department of Education.

## SECURITY

South Dade Technical College has a security plan detailing procedure to follow in the event of both internal and external emergencies. Both security lockdowns and fire drills are held periodically throughout the year, as per school district mandates.

## STUDENT IDENTIFICATION

A valid South Dade Technical College Identification Badge (ID) must be worn visibly at all times by all students. Student ID badges are obtained by paying \$5.00 fee at the time of registration. A replacement ID badge is \$5.00 and may be obtained in the registration office.

## PARKING

Parking is permitted in the designated areas. Students should make certain that their vehicles are parked properly as not to block the exit, other vehicles, driveways, gates, or areas designed for handicap parking. The school shall not be responsible for vandalism or damage to vehicles parked on school property.

